

# Secretarial Notes

## DMATS Policy Board meeting

**Date:** Thursday, September 14, 2023  
**Time:** 12:00 p.m.  
**Place:** ECIA, 7600 Commerce Park

### DMATS Policy Board Members Present:

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> <b>Brad Cavanagh (chair)</b><br><i>Mayor, City of DBQ</i>               | <input type="checkbox"/> <b>Laura Roussell</b><br><i>DBQ City Council</i>  | <input type="checkbox"/> <b>Danny Sprank</b><br><i>DBQ City Council</i>                                  | <input checked="" type="checkbox"/> <b>Katy Wethal</b><br><i>DBQ City Council</i>  |
| <input checked="" type="checkbox"/> <b>Ric Jones</b><br><i>DBQ City Council</i>                             | <input type="checkbox"/> <b>David Resnick</b><br><i>DBQ City Council</i>   | <input type="checkbox"/> <b>Susan Faber</b><br><i>DBQ City Council</i>                                   | <input checked="" type="checkbox"/> <b>John Klosterman**</b><br><i>(proxy for DBQ City Council)</i>                      |
| <input checked="" type="checkbox"/> <b>Mike Van Milligen**</b><br><i>(proxy for DBQ City Council)</i>       | <input checked="" type="checkbox"/> <b>Gus Psihoyos**</b><br><i>(proxy for DBQ City Council)</i>                     | <input type="checkbox"/> <b>Teri Goodman**</b><br><i>(proxy for DBQ City Council)</i>                    | <input type="checkbox"/> <b>Marie Ware**</b><br><i>(proxy for DBQ City Council)</i>                                      |
| <input checked="" type="checkbox"/> <b>Wally Wernimont**</b><br><i>(proxy for DBQ City Council)</i>         | <input type="checkbox"/> <b>Jim Adams</b><br><i>Mayor, City of Asbury<br/>(proxy John Richey)</i>                    | <input type="checkbox"/> <b>Melvin Degenhardt**</b><br><i>Mayor, City of East DBQ<br/>(proxy Vacant)</i> | <input type="checkbox"/> <b>Vacant</b><br><i>Grant County Representative</i>   |
| <input checked="" type="checkbox"/> <b>Vacant**</b><br><i>Transit Rep. (RTA)<br/>(proxy Stacie Scott)</i>   | <input checked="" type="checkbox"/> <b>Francis Schelfhout</b><br><i>Wisconsin DOT<br/>(proxy Stephen Flottmeyer)</i> | <input checked="" type="checkbox"/> <b>Doug DeLille</b><br><i>Illinois DOT<br/>(proxy Rob Bates)</i>     | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWRPC City Council</i>   |
| <input type="checkbox"/> <b>Russ Pfab</b><br><i>Small Cities Rep.<br/>City of Peosta<br/>(Proxy Vacant)</i> | <input checked="" type="checkbox"/> <b>Don Zillig</b><br><i>Jo Daviess County</i>                                    | <input type="checkbox"/> <b>Robert Daughters**</b><br><i>Jule Transit Rep.<br/>(proxy Ryan Knuckey)</i>  | <input checked="" type="checkbox"/> <b>Ann McDonough (VC)</b><br><i>DBQ County Supervisor<br/>(proxy Wayne Kenniker)</i> |
| <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT<br/>(non-voting member)</i>             | <input checked="" type="checkbox"/> <b>Beth Bonz**</b><br><i>ECIA<br/>(proxy Kelley Deutmeyer)</i>                   |  |  |

**Others Present:** Bob Schiesl, Jason Duba, Ed Raber, Rob Bates, Russell Weber, Paul Usell

### Staff Present

- |   |  |  |  |
|---|--|--|--|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br>*Non-Voting Member | <input checked="" type="checkbox"/> <b>Dan Fox</b><br>**Voting member by Proxy | <input checked="" type="checkbox"/> <b>Sarah Berning</b> | <input checked="" type="checkbox"/> <b>Jack Studier</b><br>*** Attendance by phone |
|---|--|--|--|

A quorum was present for DMATS Policy Board

## **Call to Order**

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair Brad Cavanagh. Introductions were made at this time.

## **Review/Approve the Agenda for the Thursday, September 14, 2023, DMATS Technical Advisory Board meeting**

Motion by McDonough, second by Jones to approve the agenda for the Thursday, September 14, 2023, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday July 13, 2023 meeting**

Motion by Jones, second by McDonough to approve the minutes and receive and file the secretarial notes from the Thursday, July 13, 2023, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve resolutions for adopting Iowa Department of Transportation (IADOT) Highway Safety Improvement Program, and Wisconsin Department of Transportation (WISDOT) Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan Area Transportation Study (DMATS)**

Ravada referred to the resolution stating MPO staff recommend following the IA and WI DOT safety targets. Ravada explained every year Iowa and Wisconsin DOTs perform a crash analysis test based on the rate of 100 million vehicle miles traveled, where they come up with the baseline for the next five years. Ravada stated that if the MPO performed the same test, our baseline would be very close to the DOTs. Therefore, MPO staff suggested adopting DOTs targets.

Motion by McDonough, second by Jones to approve the resolution for adopting Iowa Department of Transportation (IADOT), and Wisconsin Department of Transportation (WISDOT) Highway Safety Improvement Program Performance Measure targets for Dubuque Metropolitan Area Transportation Study (DMATS). The motion passed unanimously.

## **Review/Approve resolutions to Iowa Clean Air Attainment Program (ICAAP) resolution for Smart Traffic Routing with Efficient and Effective Traffic System (STREETS) phase II**

Ravada referred to the resolution stating this resolution is for phase II of the STREETS project. Ravada informed the board that phase I is wrapping up, and the staff will be applying for phase II for ICAAP funding. Applications are due by the first week of October 2023, and if funded, funds will be available by October 2024. Ravada stated the City of Dubuque will be the applicant for phase II.

Motion by Van Milligen, second by Jones to approve the resolution to Iowa Clean Air Attainment Program (ICAAP) resolution for Smart Traffic Routing with Efficient and Effective Traffic System (STREETS) phase II. The motion passed unanimously.

### **Review/Approve Urbanized Area Boundaries for DMATS**

Ravada showed the board the updated map from IADOT that includes all the boundaries previously discussed that members wanted to be covered. The board went over the map and made sure all areas were covered.

Motion by McDonough, second by Jones to approve the Urbanized Area Boundaries for DMATS. The motion passed unanimously.

### **Review/Approve Carbon Reduction Program (CRP) Funds for Smart Traffic Routing with Efficient and Effective Traffic System (STREETS) phase II**

Ravada informed the board the total cost for Smart Traffic Routing with Efficient and Effective Traffic System (STREETS) phase II is two million dollars with a match of \$400k from the City of Dubuque, which leaves \$1.6 million to apply for ICAAP funds. Ravada stated typically, it is hard to get more than a million dollars from IADOT ICAAP program. Therefore, staff suggest using CRP funds for the STREETS phase II project. Ravada stated there is \$592,000.00 in the carbon reduction program. Ravada stated the CRP funds would work well for the STREETS project as the STREETS project will help reduce admissions throughout the area. Ravada stated that using the CRP funds will reduce the amount of funds being asked for from the ICAAP program.

Discussion followed.

Motion by Jones, second by McDonough to approve the Carbon Reduction Program (CRP) Funds for Smart Traffic Routing with Efficient and Effective Traffic System (STREETS) phase II. The motion passed unanimously.

### **Review/Approve Surface Transportation Block Grant (STBG) funds for Peosta Street from Old Highway to rail crossing in the City of Peosta**

Ravada stated Dubuque County is completing a project on Old Highway, which stops at Peosta Street. Ravada stated Dubuque County and the City of Dubuque approached staff asking for \$200,000.00 towards their project so that the county could extend the road project into the City of Peosta.

Motion by McDonough, second by Jones to approve the Surface Transportation Block Grant (STBG) funds for Peosta Street from Old Highway to rail crossing in the City of Peosta. The motion passed unanimously.

## **Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

## **Other Business**

### **SS4A Grant**

Ravada informed the Board that Federal Highway signed the contract for the SS4A grant, so expect communication from staff as staff will start getting the project rolling.

## **Adjournment**

Motion by Jones, second by McDonough to adjourn the Thursday, September 14, 2023, DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 12:20 p.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning